

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
Yale Junior High Central Office Board Room
Tuesday, September 6, 2022 – 6:00 PM**

Meeting Minutes

1. Call to Order

President Bullard called the meeting to order at 6:01 PM.

2. Roll Call

Members Present: Bullard, Hurlburt, French, Hoppe, Johnson, Lashbrook

Members Absent: Charney (arrive at 6:31 PM)

Also Present: Superintendent Kurt Sutton
Assistant Superintendent Bill Kryscynski
Business Services Director Beky Silkworth
Secretary to the Board Nancy Maplethorpe

Others Present: Yale Expositor Reporter Jim Brown and Dru Runnals

3. Adoption of the Agenda

Motion by Johnson seconded by Hurlburt to adopt the agenda as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Workshop/Regular Meeting Minutes – August 18, 2022

Motion by Hurlburt seconded by Johnson to adopt the consent agenda as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

5. Correspondence

Superintendent Sutton read/shared the following correspondence:

- Shared a card from Coleeta Vesper wishing the District off to a good start for the 2022-2023 school year.
- Read a thank you card from Elizabeth Hubbard in appreciation for the college money she received from the Superintendent's Scholarship

6. Superintendent's Report

Superintendent Sutton Read his report which contained the following information:

- Happy to report that the first few days of school have gone very well.
- Projection for the district's enrollment will be around 1770 students.
- The new Leadership class at Yale High School is off to a great start and the additional section of developmental kindergarten is picking up a few more students.
- YHS staff will be participating in training to support the development of character traits critical to success using the TRAILS program over the next several months.
- Athletic Director Chace Palmateer has created a student leadership council to make recommendations for athletics.
- There has been an increase in the number of students participating in our athletic programs this year.

7. Public Participation

A. Special Guests

- Mrs. Runnals expressed concerns about the vandalism this summer on the new soccer field.

B. Agenda Items - None

C. Non-Agenda Items -

Yale Expositor Reporter Jim Brown mentioned that the AV club was taking pictures at the Armada football game and that he is working with the group to provide opportunities to the students.

8. Reports

A. Buildings and Grounds

Superintendent Sutton presented/read the Buildings and Grounds report (attached) which contained the following:

- Detroit Pump completed the annual lift station inspections for the lagoons at Farrell Emmett and Avoca Elementary
- Cintas Fire Protection is currently working on the fire extinguisher inspections for the district, including the buses.
- There have been a couple of contractor walkthroughs at the junior high due to the upcoming bond project.
- Wolverine Fire Protection completed all of the fire alarm inspections over the summer.
- Woods Plumbing repaired the problems with the hot water at Farrell Emmett Elementary.

Superintendent Sutton also reported that Director Shutko did a couple of walk-throughs to show potential bidders the areas to be bid (bids due September 19).

B. Finance

Director Silkworth presented/read her report which contained the following:

- District books are closed for fiscal year 2022 and the auditors will submit a preliminary report for the business office soon. The Auditor report to the Board is scheduled for the October 6 meeting.

C. Instruction and Personnel

Assistant Superintendent Kryscynski presented the Instruction and Personnel Report (attached) which contained the following:

1. Hiring

- A. Ashley Ford, Elementary Music Teacher
- B. Dorothy McLain, Non-Instructional Aide at Avoca Elementary
- C. Amanda Myers, Instructional/Non-Instructional Aide at Yale Elementary
- D. Megan Lambert, Instructional/Non Instructional Aide at Yale Elementary
- E. Tammi Swatsell, Instructional Aide at Yale Junior High
- F. Teri Bahr, Instructional/Non-Instructional Aide at Yale Junior High

2. Retiring

- A. Jack Armstrong, Maintenance

3. Recommendations to the Substitute List

Mr. Kryscynski also gave the Curriculum/Instruction report which contained the following:

- Great start to the year.
- Section 98b Goals
- M-STEP/SAT Scores
 - Superintendent Sutton added that Yale students did an exceptional job on the M-STEP/SAT scores and that he is very proud of them.
- MICIP Goals

D. Technology

Superintendent Sutton announced that vendors have been working throughout the district running cables and working on door access and wiring.

E. Transportation

Superintendent Sutton read the Transportation report (attached) which contained the following:

- Currently fully staffed with two sub drivers.
- Transportation rider registration keeps increasing
- Opening day events.

F. Other - None

9. Items for Board Discussion

A. Board Self-Evaluation

The Board Self-Evaluation was held at the August meeting. President Bullard stated it was nice to have an open dialogue and honest evaluation amongst members. Board action at Thursday's Regular Board meeting.

B. Board Governance Committee

President Bullard reported that the committee met this evening to review the Board Policy conversion and self-evaluation documents. Next meeting is October 4, 2022 at 5:00 PM.

C. Board Buildings & Grounds

- Mr. Johnson is encouraged by the number of potential vendors interested in bidding on district projects. Next meeting is October 6, at 6:00 PM.

D. SCCASB Representative

- Mr. Hurlburt announced that there is nothing new to report at this time.

E. MASB Legislative Liaison

- Mike Johnson gave a synopsis of upcoming News from the Capitol which includes an election forecast and what it means for our schools webinar on September 20. He also indicated that changes have been made to conferences scheduled next month.

F. Phoenix Building Lease Agreement (Blue Water Community Action Agency)

Board Action at Thursday's Regular Board meeting.

G. Cooks Association Contract

Board Action at Thursday's Regular Board meeting.

H. YHS Course Catalog & AAA Description }

I. YJH AAA Description }

The district is required to have Board review of their course catalog for secondary programs. This must include a description of the AAA program to qualify for instructional time.

J. MASB Fall Conference Delegate Assembly.

- President Bullard will represent the Yale Board of Education at the MASB delegate assembly next month in Traverse City.

10. Comments from Board Members, Administration

- The Board and administration echoed sentiments that the district had a great start to the new school year and how nice it is to see everyone back. Superintendent Sutton added that he was proud of all of the staff for their hard work and dedication.
- Mr. Sutton reported that so far the Yale Alumni are expecting over 225 at their turkey dinner on September 24. It's the first time in three years that the group has been able to get together. He gave kudos to Alumnus Patt Bertram, Ginger Fulmer and Paul Williams for their hard work and dedication in organizing this worthwhile event.
- President Bullard echoed his sentiments and acknowledged the points of pride that were given to Patt Bertram at the district back to school breakfast. He and Mr. Charney also applauded Ginger Fulmer and Paul Williams for all they have done to make this event a success. Mr. Charney added that these three people have been organizing the Yale Alumni event for a very long time and how much their combined efforts are appreciated by the district.

11. Adjournment by Consensus at 6:58 PM.

MARK HURLBURT, SECRETARY
YALE BOARD OF EDUCATION